



This policy should be read in conjunction with the Academy's Anti-bullying Policy, Behaviour for Learning Policy and the Child Protection Policy.

CODE OF CONDUCT

Overview

- Positive behaviour management is the basis of our Code of Conduct
- The first key priority is to ensure uninterrupted learning for students and to ensure no minutes are lost
- The second key priority is to support learners in making the right choices about their behaviour for learning and in terms of the Academy values.
- Behavioural limits and common standards must be fairly and consistently applied
- Positive recognition is the basic premise of the Code, more emphasis on rewards than sanctions
- Sanctions at teacher level include asking a learner to stay at the end of a lesson, to return at break or at the end of the day, to complete work and/or discuss issues
- Each day and each lesson is a fresh start
- Staff are expected to model appropriate behaviour for learners to emulate

Classroom rules

- Arrive on time and be ready to learn
- Be respectful
- Listen to and follow instructions
- Endeavour to complete your work

Recording learner breach of Code

Any Behaviour Points given must be entered onto the system.

A removal must be recorded on Progresso and the teacher must visit the correction room to speak to the learner (or, if working on another site, meet with the learner before the next lesson). Work should be provided for learners who are removed from a lesson.

PHASE 1 – VERBAL WARNING (unrecorded)

It goes without saying that learners must clearly understand the fact that they have received a warning and why they have been given it and that the words “VERBAL WARNING” are used by the member of staff.

PHASE 2 – REFLECTION (recorded on Progresso as Behaviour Point 1)

A learner who continues to fall below expectations after being given a VERBAL WARNING will be sent out of the classroom and will complete a reflection sheet. Once completed, the learner will return to the classroom and the teacher will use positive strategies to ensure that learning continues successfully for all.

PHASE 3 – REMOVED TO FACULTY LEADERSHIP

(recorded on Progresso as another Behaviour Point 1 and alert sent to HoY)

Where a child is persisting in undermining the learning of everyone in the room-the teacher will move to PHASE THREE. The teacher will press the alert button on Progresso and the Head of Year will remove

the learner to the Head of Faculty/Assistant Head of Faculty or alternative if on the Tollfield Campus. The teacher will provide work and the student will move on to the next lesson. This will result in a 4:30pm after academy correction.

PHASE 4– REMOVAL FROM HEAD OF FACULTY

(alert sent to Head of Year and recorded on Progresso as a Behaviour Point 2)

Should the learner continue to disrupt, the HOY will remove the learner and send learner to the IE or alternative if on the Tollfield Campus.

EMERGENCY REMOVAL

(alert sent to Head of Year and recorded on Progresso as a Behaviour Point 4)

In extreme cases, eg a fight in the classroom or swearing at a member of staff, a learner will be removed by the Head of Year and sent as an EMERGENCY REMOVAL to the IE or alternative if on the Tollfield Campus.

Additional detail on consequences:

- Any learner who accrues 3 behaviour points in a day will serve an after academy correction to 4.30pm on the same day.
- Any learner who gains a 3rd point following a removal to Faculty Leadership will go to the IE for a period of time as well as serve an after school correction.
- Two or more removals within a 6 week period from the same subject will result in a Faculty meeting with parents to draw up an action plan to help resolve the problem. This will be a minuted meeting and recorded on Progresso.
- In the case of a removal the teacher will meet with the student in the correction room to resolve issues.

Time in the IE (or alternative if on the Tollfield Campus) as a result of a 3rd behaviour point will be as follows:

Period 2: remainder of the lesson and break 1, after school correction

Period 3: remainder of the lesson, period 4 and break 2, after school correction

Period 4: remainder of the lesson and break 2, after school correction

Period 5: remainder of the lesson and after school correction, break 1 the next day

Issues over lateness, uniform, jewellery and homework should not result in Behaviour Points being used – other policies outline the appropriate action

Rewards in the classroom

- Words of praise
- Quick notes home
- Departmental postcards
- Inspiration points

Outside of the classroom

Poor behaviour on the journey to and from the academy that brings the academy into disrepute is unacceptable. Reports of such incidents will be dealt with as appropriate. Parents/carers will be informed.

Reviewed June 2018

Signed off by:
Print name and role:

Date:.....