

Haven High Academy SEND information (used to inform the LA "local offer)

1. What should I do if I think my child has special educational needs?

Contact the SENCO / SEND Manager either by calling the Academy on 01205 311979 or through an e-mail to Haven.SENCO@bwaf.net
We also have a Referral form on the website-
<http://www.hhtc.org.uk/website/learningsupport.html>

Parents/carers are welcome to complete this and e-mail it in to the above address.

2. How will the Academy respond to my concern?

Following a concern from either a member of staff or a parent we ask for comments from all of the student's teachers and support staff to gain a complete overall picture of any difficulties or needs. Then the SEND Manager goes through the teacher comments and discuss any arising issues and if any intervention is required with the Learning Support Centre. This information is then feedback to who raised the concern in the first instance.

3. How will Academy decide if my child needs extra support?

The SEND Manager will make the decision on which students need extra support through intervention in the Learning Support Centre. This decision is based on past history of need which is evidenced in their SEN file and information passed on from their previous schools. Students are tested in a number of areas, reading, spelling, Cognitive Ability Testing and Lucid testing, these test results give a very clear indication of areas of need.

4. What will the Academy do to support my child?

The Academy has lots of different ways in which we support students depending on their needs or difficulties. Learning Support Centre offers literacy intervention and maths intervention, self-esteem work, dyslexia workshops and phonic intervention alongside specific support for those with an Education, Health and Care Plan (EHCP). We also have a number of Teaching Assistants who work both 1:1 with students and with groups of students in and out of the classrooms. The Academy boasts a fully non-teaching pastoral team who are on hand throughout the Academy day to deal with issues as they arise and to support every single student.

5. Who will support my child in Academy?

It is every staff member's duty to support all students within the Academy throughout their time with us. This includes qualified teachers and teaching assistants, pastoral staff, administration staff, catering staff and site managers. There are also peer support groups which run within the Academy with students supporting students. We also have strong links with outside agencies (listed below) who work with our staff, students and families.

6. What training and experience do staff have for the additional support my child needs?

ELKLAN Speech and Language Support for 11 – 16's – Karen Goldsmith
Heather Howman
National Certificate for SENCO- Kimberley Albelda
Maxine Cunningham (SENCO)

7. Who else might be involved in supporting my child?

Educational Psychology	01522 553473
The Working Together Team	01775 840250
Lincolnshire Special Educational Needs	01522 553325
Learning Difficulties and Disabilities Advisor	01522 552719
Child and Adult Mental Health Service	01205 354202
Children and Young Peoples Service	01522 308800
Emotional & Behavioural Support Services	01205 351106
Speech and Language Therapy Service	01476 577368
ECLIPS	01775 820254
Liaise	0800 195 1635

8. What support will be there for my child's emotional and social well-being?

Haven High Academy has a fully non-teaching pastoral team with a dedicated Head of Year for each year group lead by our Pastoral Team Leader. In addition there is a member of the Senior Leadership Team with responsibility for Behaviour. We work together with the health agencies and CAMHS and other outside agencies. There are numerous staff who are First Aid trained and all medicines are kept in the Academy's front office. The Academy also has an Education Welfare Officer who is responsible to attendance issues. There is an Internal Exclusion Centre on site so those students who are excluded still attend but are placed in the IEC for the length of their exclusion. The IEC is also used to support students with their behaviour and are placed in the IEC on a placement, normally for four weeks at a time.

The Academy has a very strong policy on Bullying and there are clear sanctions for persistent bullying. There are private boxes around the Academy where students can post information about incidents of bullying along with online methods of reporting or confiding to staff about bullying. These are then dealt with by the pastoral team and the peer mentors can offer support for individual students.

9. How will my child be involved in the process and be able to contribute their views?

Those students with a ECHP will have a review meeting each term where students are asked to complete a Learner's View form. Their views and feelings are discussed at these meetings to decide on the best way forward. For those students working in Learning Support Centre they will discuss their views and progress with their intervention worker. All students are encouraged to see their Head of Year with any issues big or small to help resolve things quickly and smoothly.

10. How will the curriculum be matched to my child's needs?

Haven High Academy is renowned for offering a personalised curriculum which meets the needs of our students and the local community. All students follow a two year Key Stage 3 and a three year Key Stage 4, meaning they can individualise their timetable at the end of

Year 8. All students study a broad and balanced curriculum which will include a range of qualifications from GCSE courses to BTECs and vocational subjects at City and Guilds level. This ensures that all students are encouraged to try their best and are able to show progress and succeed. Further personalisation to take into account specific learning needs or disabilities can be discussed with the Head of Academy.

11. What opportunities will there be for me to discuss my child's attainment and achievement? How will I know how well my child is progressing?

Every year group will have at least two parents' evenings each year where parents are invited to discuss their child's progress or any issues. Parents are able to access the web based e-Portal system where progress, attendance and behavioural information is readily available. Full reports are sent home once a year along with interim target based reports. Parents can also phone in to speak to their child's Head of Year or the SENCO or SEND Manager, alternatively there is also the e-mail HA.SENCO@bwaf.net

12. How does the Academy know how well my child is doing?

All students are tracked against their personal targets. These are based on a range of information including-

- CATS testing upon entry to the Academy.
- Key Stage 2 data

Students are assessed three times a year (six times a year in English and Maths) and this data is used to track their progress against targets. Students who are falling behind will be targeted for additional intervention in the classroom or perhaps in the Learning Support Centre.

In addition we use additional testing tools to gain further information on the needs of individual students including-

- Lucid LASS testing of all Yr7s and for students on the SEND register
- Yr7 & Yr8 Reading and Spelling testing each year

13. How will my child be included in activities outside the classroom including Academy trips?

Students have a wide range of opportunities for learning outside of the classroom. There are clubs at lunch and after school in things such as sports, horse riding and Duke of Edinburgh Award Scheme. There are regular reward trips to local cinema and bowling alley and places like Alton Towers. In addition students have had the opportunity to visit France and Spain on trips with PE and Maths as well as Australia and the USA. No student is prevented from participating due to SEND and every effort will be made to enable them to have the same experiences as their peers. If a student has a specific health need then we would engage with parents to ensure the student is not put at any risk through their participation.

14. How accessible is the Academy environment? How accessible is the curriculum?

Haven High Academy was built in the 1950s and is laid predominantly to ground floor level. There is one area which requires access via staircase, but flexibility with rooming and the timetable means no-one misses out. There are individual toilets for students providing

additional privacy for those with medical needs and a specific disabled toilet/hygiene suite. Please see point 10 above about the accessibility of our curriculum.

15. How will the Academy prepare and support my child to join the Academy?

Both the Pastoral Team Leader and the SEND Manager attend transition meetings at the primary schools to meet the students and answer all of their questions. This gives the new students a couple of friendly faces who they know they can approach during Transition. Then during July the Academy holds a full week of Transition for those students in year 6 who will be joining us in September. This enables students to get to know their way around a little, meet key staff and they also get to experience a full range of the lessons available to them when they join the Academy. During Transition they spend the week in their new form group with their new peers and they meet their form tutor and Head of Year. Those students moving mid year will meet their Head of Year and a Deputy Headteacher initially to discuss any needs, concerns or issues they might have. Once they join our Academy, they will have a period of induction which might involve a staggered start, part time placement in Learning Support Centre, or simply a named peer buddy to help them around the site in their first few days.

16. How will the Academy prepare and support my child to transfer to a new setting/school/college?

In addition to the work we do with our Primary partners for Year 6/7 Transition, we offer a similar supported move on at 16 for those students with SEND. From Year 9, students with an ECHP discuss their needs and how best to meet them moving on during their review meetings. An outside careers advisor comes into the Academy to meet and work with the students in Year 10 through to the end of Year 11. The Academy has close working relationship with Boston College who are more than happy to provide extra transition sessions in their setting if required and feedback so that staff in the Academy can support any issues.

17. How can I be involved in supporting my child?

All parents of Year 6/7 students will receive a guide to supporting their child at Haven High Academy. In addition, parents can contact the Head of Year or SENCO if there is any further support which may be needed at home.

18. How can I access support for myself and my family?

www.lincolnshire.gov.uk/SENDlocaloffer

19. Who can I contact for further information?

SENCO or SEND Manager

01205 311979

HA.SENCO@bwaf.net